

Clarke County Youth Soccer Association
Minutes from the November 6, 2006 meeting of the Board of Directors
Scheduled for 7pm at Karen Russell's House

Call to Order: The meeting, held at Karen Russell's house was called to order by Commissioner, Crissy Helinski at 7:15pm. The following Board Members were present: Crissy Helinski, Jenny Fernandez, Anna Northcraft, Elizabeth Crandall, Pika Hurtado, Karen Russell. Board Member Pam Dors accompanied the guests and left when they did prior to any voting and the close of the meeting. Board Members Missy Wolfe, and Lori Santmyer were absent. Three guests were present, Past Commissioner, Doug Lawrence, Referee Coordinator, Judy Tredway, and Head Referee Chip Dodson were present.

Reading of Minutes: The minutes from the September 11, 2006, meeting were read by the Secretary, Anna Northcraft. Treasurer, Elizabeth Crandall, motioned for the minutes to be approved and Board Member, Jenny Fernandez, seconded them. The September minutes were approved by a unanimous vote. The minutes from the October 6, 2006, meeting were read. Board Member, Karen Russell, motioned for the minutes to be approved and Board Member, Jenny Fernandez, seconded the motion. The minutes were approved unanimously.

New Business:

1. **Referee's:**

Referee Coordinator, Judy Tredway, Chip Dodson and Pam Dors were at the meeting to discuss the referee program. Judy noted that she had been requesting a meeting since August and thanked the Board for putting her on the agenda tonight. A discussion was held regarding bonuses. The issues addressed by Judy were that she would like be able to offer the "last minute bonuses", the discontinuation of U10 refs if have a hard time finding them, would like her 10% of bonuses but not on re-certifications, wants \$250 for ref station per a season, wants a pay raise equal to LYSA since the last pay raise was in October 2005. The Board suggested a focus group composed of 3 referees and some board members to establish some bylaws for the Referee Program. Judy was against this idea. An understanding was reached and a survey will be developed by the Board and distributed via paychecks and email to all the referees. The Board will compile the results and then the Board will make decisions on the issues brought to their attention by Judy. Guest, Chip Dodson, offered a few suggestions to the Board which were to get three sponsors for the ref station, raise the sponsor fee to enable a raise for the refs, and appoint a liaison on the Board for Judy. Commissioner, Crissy Helinski asked Judy to write up a job description for the Board for us to have on record like the rest of the Board will be doing for their positions. Judy said she would have the description to Crissy by January 2007.

Treasurer's Report: Treasurer, Elizabeth Crandall, gave a detailed treasurer's report. She stated that we had a balance on 11/5/06 of \$9,764.69 in the checking account with not all the checks clearing. It will be about \$8969.00 after the checks have cleared. We also have \$6,856.78 in our 12-month CD. She and Past Commissioner, Doug Lawrence, got the tax returns for the past three years completed and presented them to the Board for their approval. Anna

Northcraft made a motion to approve the tax returns and Karen Russell seconded the motion. The motion was approved unanimously. Elizabeth Crandall also said that her husband, Toby, had volunteered to develop online registration. A date for a meeting with Toby was set for November 27th at Karen Russell's house to go over the registration process.

Committees:

1. **Equipment:** Karen Russell will be at Field #1 selling snacks for the SFL Tournament on Saturday, November 11th and offered to collect equipment bags. She will email the time to Anna and she will email all the coaches.

New Business:

1. **Donation of soccer balls:** A suggestion that JWMS could use new soccer balls was mentioned. Anna Northcraft motioned to donate ten size 5 balls to JWMS. Karen Russell seconded the motion. The motion was approved unanimously.
2. **Cancellation Policy:** A discussion was held regarding the park cancellation time frames and guidelines.
3. **Travel Team Policy:** Crissy Helinski and Doug Lawrence will write up a policy for the Spring season travel teams.
4. **End of Season Referee Gifts:** Anna Northcraft and Jenny Fernandez will put the water bottles in the corn crib for Judy Tredway to distribute to the referee's.
5. **End of the Season Walk-Thru:** Elizabeth Crandall will talk to Lisa Cook on Wednesday, November 8th regarding an end of the season walk thru of the fields.
6. **General Membership Meeting:** This meeting will be held at the CCPR. Anna Northcraft will email the parent's from the fall season and Lynne Lawrence to post it on the website.

Summary of Action Items:

1. The Board will compile a survey for the referee's and distribute it.
2. Elizabeth Crandall will submit the completed tax returns to the IRS.
3. Karen Russell will sell snacks at the SFL Tournament and collect equipment bags.
4. Anna Northcraft will email coaches regarding the equipment collection date.
5. Crissy Helinski and Doug Lawrence will write up a travel team policy.
6. Anna Northcraft and Jenny Fernandez will put the referee's water bottles in the corncrib.
7. Elizabeth Crandall will talk to Lisa Cook regarding an end of the season walk thru.
8. Anna Northcraft will email parent's regarding the general membership meeting and Lynne Lawrence to put it on the website.

The next meeting will be held on Monday, December 4, 2006 at 7 pm at the CCPR. It will be CCYSA's annual General Membership meeting.

The meeting was adjourned at 10:11pm.

Respectfully submitted by, Anna Northcraft, Secretary, CCYSA.

