

Clarke County Youth Soccer Association  
Minutes from January 9, 2006, meeting of the Board of Directors  
Scheduled for 7pm at the Lighthouse Restaurant

**Call to Order:** The meeting, held at The Lighthouse Restaurant, was called to order by the Commissioner Crissy Helinski at 7:23pm. The following Board Members were present: Crissy Helinski, Jenny Fernandez, Pam Dors, Anna Northcraft, and Pika Hurtado. Board Members, Karen Russell, Joanne Wolfe, and Lori Santmyer were absent. Two guests, Kelley Murphy and Evelyn Thiel were present.

**Reading of the Minutes:** The minutes from the November meeting were read by Past Commissioner Doug Lawrence. Commissioner, Crissy Helinski, motioned for the minutes to be approved and Co-Commissioner, Jenny Fernandez, seconded them. The November minutes were approved by a unanimous vote. Commissioner, Crissy Helinski, read the meeting minutes from December 1<sup>st</sup> and December 12<sup>th</sup>. Board Member, Anna Northcraft, motioned for them to be approved and Treasurer, Pam Dors, seconded the motion. They were also approved by a unanimous vote.

**Committee Updates:**

1. Sponsors: It was brought to the attention of the Board that there are some delinquent sponsorship payments and the sponsor plaques still have not been delivered by BeDell Photography. Pam Dors will address the matter of the delinquent payments.

**Treasurer's Report:** Treasurer, Pam Dors, was unable to give a report because she had not been given the banking information yet.

**Special Orders:** No special orders.

**Old Business:**

1. Newsletter: Commissioner, Crissy Helinski stated that the newsletter has not gone out yet as was planned. Past Commissioner, Doug Lawrence recommended sending a cover letter with registration forms instead of a newsletter. Doug Lawrence will come up with a list of volunteer jobs still needing to be filled to send out with the registration cover letter.
2. Travel Teams ODSL: Guest, Evelyn Thiel explained to the board members how the travel teams operate and what CCYSA needs to do for them. She explained that all new board members, coaches and team managers would have to register with KidSafe. She will email the information to Crissy Helinski and we will discuss who will handle the task at the next meeting. Evelyn said there was a Rep meeting next week and told the Board Members that there is a new policy for the way travel teams will pay. She collected the email addresses of both the Commissioner and Co- Commissioner for her records.
3. Committee Assignments: None assigned.
4. Registration: Guest, Kelly Murphy, the Registrar, presented a copy of the current year's registration form. She will type up a cover letter to preface the registration and ask for volunteers. She will be working on the registrations this week and getting them out to previous players on record hopefully next week by email or mail.

- Sign: Doug Lawrence agreed to put up the registration sign at the end of the Clarke County Parks and Recreation Department's road this week. Pika Hurtado agreed to remove it and put it back in the building in February.
  
- Schools: Board Member, Anna Northcraft, will take the registration form to Dr. Eleanor Smalley on Tuesday morning, January 10, 2006, for her approval. Upon approval, she will get 2000 copies made at Worksmart and distribute them to the following schools:
  - Berryville Primary
  - DJ Cooley
  - Boyce Elementary
  - Johnson Williams Middle School
  - Clarke County High School
  - Keystone Christian Academy
  - Powhatan School
  
- Clarke County Parks and Recreation Center: Anna Northcraft will have 200 copies made at Worksmart and deliver 100 of them to the Rec Center and 100 to Evelyn Thiel.
  
- Guest Evelyn Thiel agreed to set up a table at this Saturday's basketball game regarding registration.

**New Business:**

1. School Use Agreement: Board Member, Anna Northcraft agreed to get an extra copy of the School Use Agreement and bring it with her to the next Board Meeting. Doug Lawrence mentioned that the CCYSA owes the school \$340 for the use of the fields last season. The treasurer, Pam Dors, will pay this to them.
2. Nets, Goalie Gloves: Past Commissioner, Doug Lawrence spoke to Board Member, Pika, regarding these issues and they agreed that they were sufficient. They also agreed to give the extra soccer balls from last year to the schools.
3. Mailbox: Past Commissioner Doug Lawrence said that he and Kelley Murphy have keys to the post office box for the CCYSA. Doug Lawrence recommended getting new keys made and giving Pam Dors and Kelley Murphy each one. It was decided that Pam Dors will check the mail for the Board and distribute accordingly and Kelley Murphy will check for the registrations.
4. SFL Co-ordinator: It was mentioned that Julie Dodson was the past co-ordinator and a new one needs to be chosen at the next meeting.
5. Position of Secretary: A motion was made to nominate Anna Northcraft as Secretary of the CCYSA Board. The motion was seconded and approved by the Board.

**Summary of Action Items:**

1. Pam Dors to collect delinquent sponsorship payments.
2. Anna Northcraft to copy and distribute registrations to schools and CCPR.
3. Anna Northcraft to obtain and bring to the next meeting the School Use Agreement.

4. Doug Lawrence to put up registration sign.
5. Pam Dors to pay school for past use of fields.

The next Board Meeting is scheduled for Monday, February 6, 2006 at 7pm at The Lighthouse Restaurant.

The meeting was adjourned at 9:07pm.

Respectfully submitted January 17, 2006, by Anna Northcraft, Secretary CCYSA.